

LADIES' LENTEN LUNCHESES, CHAIR

OVERVIEW

The Chair(s) of the Ladies' Lenten Lunches supports the church's mission to "receive, live, and share the abundant life of Jesus Christ" by coordinating fellowship and learning events for women of the church and community during Lent. These lunches have historically had 50-60 women in attendance.

RESPONSIBILITIES

- Coordinate with appropriate staff well ahead of time, typically 3-6 months beforehand, to develop an implementation plan to include:
 - staff involved with event planning – to help procure speakers, caterers, church space
 - communications team – for sending out of invitations and promotion of events
 - sextons – for setup, AV needs, and general
- Speakers – Work with clergy and staff to identify, invite, and secure a speaker for each event. Get brief biography, title for talk, and photo of speaker to provide to communications team.
- Lunch caterers – Procure catering for each lunch, including desserts. This can be boxed lunches or buffet, and one caterer can do all lunches, or a different one can cater each week.
- Centerpieces – Provide centerpieces for each table
- Speaker gift – Provide a small gift for each speaker, from the church bookstore or elsewhere.
- Volunteers – Recruit volunteers to host a signup table for the 2 Sundays prior to the first lunch, and to serve at a check-in table during each event.

RELATIONSHIPS

The Ladies' Lenten Lunch Coordinator(s) works together with staff, speakers, caterers, and other volunteers.

TIME COMMITMENT

Estimated 8-10 hours in the 3 months prior; 3 hours weekly during the weeks of the lunches

SKILLS AND INTERESTS

Event planning; organization; coordination; recruiting volunteers; logistics; collaboration with staff

RESOURCES AND TRAINING

Director of Pastoral Care additional staff involved with lay ministry events will supply needed support.

Curious? Interested in this ministry?

Contact Catherine Beemer, Director of Parish Giving, at catherine.beemer@stgeorgesnashville.org or 615-385-2150 x 249 or Robin Puryear, Director of Pastoral Care, at robin.puryear@stgeorgesnashville.org or 615-385-2150 x 247.