



OVERVIEW

The safety/medical team coordinator supports the church's mission to "receive, live, and share the abundant life of Jesus Christ" by leading a team to ensure a secure and safe environment for the parish during services and other activities.

RESPONSIBILITIES

- Recruit, equip, and support safety and medical team members.
- Schedule team members, ideally, a minimum of four weeks in advance. Eight weeks is even better!
- Respond to communication from church staff and volunteer team members in a timely manner.
- Communicate wins and feedback for improvement with Parish Administrative Officer.
- Conduct/coordinate yearly safety audit and emergency training for all relevant volunteers & staff.
- Research best practices related to emergency response: attend training, read materials, pursue certifications, etc.

RELATIONSHIPS

- Reports to Parish Administrative Officer who ensures the support needed to thrive in this role, including consistent and clear communication, support to build teams, and improve systems and processes.
- Provides leadership to the members of the safety and medical teams, collaborates with church staff and vestry, and interacts with most Sunday morning volunteer teams.

TIME COMMITMENT

- Weekly on Sundays until team leads are established
- Training, recruiting, scheduling, etc. 5-7 hours per month

SKILLS AND INTERESTS

EMR or first responder status and experience, non-anxious, helpful, discerning, empathetic

RESOURCES AND TRAINING

Reports to Parish Administrative Officer for support & resources

Curious? Interested in this ministry?

Contact Laura Zabaski, Parish Administrative Officer, at laura.zabaski@stgeorgesnashville.org or 615-385-2150 x 242.