



Grant Partner Application Process & Guidelines

St. George's Episcopal Church makes annual grants to nonprofit, tax-exempt organizations. St. George's awards grants only once each calendar year and considers only one application from an organization within a calendar year.

Timeline

August/September	St. George's Share Committee researches each application, including telephone interviews and/or site visits with the applying agency if needed.
September/October	The committee meets to review all applications as a group and determine allocations of funds for the funding cycle.
November	The committee makes the funding recommendations to the Outreach Management Committee; the Outreach Management Committee makes funding recommendations to the St. George's Vestry.
January	St. George's Episcopal Church budget is ratified.
February	Funding applicants notified of final decision by February 28.

Application Evaluation Process

All requests will be reviewed and evaluated with final recommendations to be made to the vestry of St. George's Episcopal Church. St. George's considers the following values as a way of prioritizing organizations and initiatives we partner with financially:

- Congruence with St. George's mission to receive, live, and share the abundant life of Jesus Christ
- Emphasis on equitable relationships between the organization and those served
- Focus on long-term development, as opposed to short-term relief or rehabilitation
- Potential impact of St. George's contribution to the organization
- Robust relationships existing or desired between St. George's and the organization in ways other than financial

Commitment to Informed Grant-Making

St. George's performs due diligence on all funding applicants to ensure that they are effective and healthy nonprofit organizations. St. George's takes into consideration not only the written application, but also the results of telephone interviews, site visits, and public records.

Not All Projects Can Be Funded

The vestry of St. George's Episcopal Church has the responsibility for the final approval of each grant. Since St. George's Episcopal Church receives funding requests that far exceed our grant budget, we cannot fund every worthy project. A decision not to fund a proposal does not reflect on the merits of the proposal or the applicant's organization. Grants are awarded on the merits of the grant request yearly. Organizations should not expect that prior awards guarantee future award.



2023 Grant Partner Application

Submission Deadline: Monday, August 1, 2022 | 4:00pm CDT

Submit your application (via email, mail, or hand delivery) to Ashley Sullivan, Administrative Assistant at:

Ashley.sullivan@stgeorgesnashville.org

or

St. George's Episcopal Church

4715 Harding Pike

Nashville, TN 37205

Questions about your application? Please contact Ashley Sullivan at ashley.sullivan@stgeorgesnashville.org 615-385-2150 x 209.

Please submit the following documents with your application. If any of these documents are unavailable by the stated deadline, please state in writing 1) why they are not available, and 2) when we can expect to receive them.

Check the boxes below to indicate which of the following documents are included in your application:

- The 2023 Grant Partner Application, fully completed
- The latest IRS letter(s) regarding the current tax-exempt status under Section 501(c)(3) or Section 170(c) and the public charity status under Section 509(a)(1), (2), or (3) of the Internal Revenue Code
- A current and accurate list of the Board of Directors or Trustees
- The current budget for the specific project for which funding is sought (if applicable)
- The annual agency operating budget for the last two fiscal years
- A current balance sheet and profit and loss statement
- From the most recent audit, enclose the following: 1) the opinion statement from the accounting firm, 2) balance sheet, and 3) profit and loss statement
- From the most recent 990 report, enclose **only** the first page

Agency Interview

A member of the Outreach Funding Committee of St. George's Episcopal Church may contact the applicant organization to arrange an interview and/or a site visit to ensure a clear understanding of your request.

Review and Evaluation Process and Timetable

All requests will be reviewed and evaluated with final recommendations to be made to the vestry of St. George's Episcopal Church. Your agency will be notified of the Church's decision following the vestry's ratification of the 2023 budget, which will take place at the end of January 2023.

5. The mission of St. George's is "to receive, live, and share the abundant life of Jesus Christ." How do your programs/services fulfill that mission?

6. Approximate percentage of primary funding mix (e.g., government grants, religious organizations, United Way, foundations, etc.):

7. a. Please indicate the past funding amounts received from St. George's Episcopal Church.

2018 _____

2021 _____

2019 _____

2022 _____

2020 _____

b. If your agency received funds from St. George's in the past, please describe how these funds were used.

8. Please describe how you intend to use the requested funds in 2023.

9. Please share any existing relational connections between your agency and St. George's Church, especially including members of St. George's who are active in your organization.

Signature of Executive Director/Officer

Date

Print Name